RECOMMENDATION FOR CHANGE
FROM STANDARD CONTRACT PROVISION
(Internal use only)

All proposed changes are to be submitted for approval prior to execution of the Event Speaker Agreement.

Proposed Agreement: _____
Proposed Contractor: _____
Date: _____
To: University Counsel
From: _____

I hereby recommend the following waiver from the University's Standard Contract Provisions for the above reference Agreement.

Proposed Change(s): (ie, Insurance requirement should be reduced for the above referenced event.)

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Reasoning: (ie, Low risk event because does not involve dangerous props or audience physical participation, and potential for injury/damages is so low as to not warrant requiring standard insurance coverage limits. Therefore, I recommend the required insurance limits be reduced to $50,000.)

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This recommendation does not limit the Contractor's responsibilities to the University for any damage or injury that may occur as a result of Contractor's actions or activities while on University's premises. All other terms in the proposed Agreement are complete, have been reviewed and are acceptable to the undersigned.

The above states proposed change recommended by:

_____
Signature Date

_____
Supervisor Date

[ ] Approved [ ] Denied because: _____

_____
University Counsel Date

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